

APPENDIX 1

From: Alan Man <mansalan@hotmail.co.uk>

Sent: 24 January 2021 22:23

To: Booth, Jackie <Jacqueline.Booth@northyorkshire.pnn.police.uk>

Subject: Re: New Premises Licence- Regency Supermarket & Restaurant 2-4 George Hudson Street York

Dear Jackie Booth,

Thank You for your email and it was nice to speak with you. My replies to your email dated on 21st January, 2021 are as follows:-

- 1) I will be starting work at the Regency Supermarket & Restaurant once lockdown restrictions are lifted.
- 2) I will have a contract of employment to work at Regency Supermarket & Restaurant.
- 3) The other manager will be Yan Tong Feng (Tina). I will be a manager as well working alongside with Tina. The other duty manager called Julie Li which act as assistant manager, in case both managers not in the supermarket & restaurant. We all have personal licences.
- 4) In order to demonstrate how I intend to run the business safety and smoothly within the Cumulative Impact Area, all alcoholic beverages such as beer, wine and spirits serve in the restaurant must be consumed alongside with food, and we will operate a Challenge 25 Age Verification Policy at all time. Only customers dining in the restaurant may use the bar area, shall be no vertical drinking at the bar. Again, Challenge 25 Age Verification Policy applies to supermarket too, we will display relevant signs at point of sale. No proof, no sale, age verification policy. A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted. A clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed at the supermarket. Not selling of alcohol to drunk or intoxicated customers. Customer will not be sought by means of personal solicitation outside or in the vicinity of the premises. Prevention and vigilance in illegal drug use at the retail unit area. All staff will be well trained in asking customers to use premises in an orderly and respectful manner and prevent drinking alcohol at the supermarket and restaurant area.

Furthermore, there will be a minimum number of tables covers available at all time, especially, during this pandemic period, limited number of customers are allowed in the restaurant. A refusals register and incident report register will be kept, and such documents will record incidents of staff refusals of alcohol sales to under-age or drunk people as well as incidents of any anti-social behaviour and ejections from the restaurant and supermarket.

Such records will be kept for at least one year and will be made available immediately upon request from any responsible authority.

The sale of alcohol will be ceased 30 minutes before close of business on any given day to allow for drinking up time. We will risk assessing the need for SIA door supervisors at the premises on Friday and Saturdays or Sunday leading into a bank holiday Monday and any days where race meetings are held at York Racecourse. All alcoholic drinks purchased on the premises may only be taken off the premises in sealed containers, and off sales shall be in sealed containers.

All staff will be trained on the content of the policy to ensure a commitment to good noise management. Such records will be kept for at least one year and will be made available for inspection by any responsible authority. We will remind customers to leave quietly, when leaving our premises after closing time, and signs will be put up asking customers to respect the needs of local residents and our staff will supervise customers leaving the premises.

Finally, we are planning to use "The Peninsula" - specialist in HR, Employment Law and Health & Safety support for the business, in which we want to use this consultancy service to help us to improve and monitor us to ensure that we run safety and smoothly as possible. The professional advice that a full employment law consultancy review carried out by an HR consultant, to update all staff employment documentation to ensure compliance with current legislation, best practice and to provide flexibility and protection from staffing issues.

Service Proposal for Regency has been prepared by - Lee Muscroft - Business Development Manager at Peninsula has been attached in the email for your reference.

I am amenable to considering further conditions and would be in a position to implement any that are agreed. Can you let me know in writing exactly what you're thinking of?

If there is any question, please do not hesitate to contact me by phone or email. Thank You.

Best Regards,

Wing Lun Man

From: Booth, Jackie <Jacqueline.Booth@northyorkshire.pnn.police.uk>

Sent: 21 January 2021 12:37

To: MANSALAN@hotmail.co.uk <MANSALAN@hotmail.co.uk>

Subject: New Premises Licence- Regency Supermarket & Restaurant 2-4 George Hudson Street York

Dear Mr Man,

Thank you for your time on the phone earlier to discuss the above application. As you are aware I am the Force Licensing Manager for North Yorkshire Police, part of my role is to process all licensing applications that are submitted to North Yorkshire Police in our role as a responsible authority (as defined by the Licensing Act 2003). On assessing your application for the Regency Supermarket and Restaurant, I had a number of queries which is the reason I have telephoned you to discuss the application in more detail.

I am grateful to you for providing me the information but wanted to clarify some points you mentioned during our call.

You mentioned that you are currently working at a Fish shop at 185 Meanwood Road Leeds and that you are waiting to start employment with the Regency once current lockdown restrictions are lifted is that correct?

Do you already have a contract of employment to work at the Regency?

You explained to me that Tina Feng has asked you to manage the premises as you have more knowledge than her about the management of a licensed premises is that correct?

In your operating schedule additional material you have submitted with the application you mention

“There will be two duty managers running the supermarket and restaurant, and both managers are personal licence holders.”

You have advised me one of the managers is Tina you referred to above, can I clarify is this Yan Tong Feng? Also can you please advise me the name of the other personal licence holder you mentioned?

As explained the premises is in the Red Zone of the Cumulative Impact Area in York and as such in respect of York's statement of Licensing Policy states the following:-

“An applicant wishing to obtain a new licence or vary a licence for premises, within the cumulative impact area, must demonstrate through the operating schedule, the steps that they intend to take so that the Council and responsible authorities can be satisfied that granting a new or varied licence will not add to the cumulative impact already being experienced.”

The conditions you have offered so far go towards mitigating some risk but in my professional opinion they are not robust enough and others should be considered.

Given our conversation this morning in respect of any proposed conditions is this something that you are amenable to considering and would be in a position to implement?

I would be grateful if you could come back to me on the above by Monday 25th January 2021 when I am back on duty.

If you wish to discuss this further then please do not hesitate to give me a call?

Kind Regards

Jackie

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Force Licensing Manager
Partnership Hub
Tel [REDACTED]

Mobile: [REDACTED]

Email:- Jacqueline.booth@northyorkshire.pnn.police.uk

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